

**TOWN OF KIRKWOOD
WORK SESSION**

April 27, 2021

Present: Supervisor Lewis Grubham
Councilman Robert Weingartner
Councilwoman Katie Legg
Councilman William Diffendorf, Jr.
Councilman Arthur Shafer

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works

1. Discussion – Bids for Air Stripper System Rehabilitation.

John Finch said we received two bids. The first was from Layne Christensen Co. at \$199,150 and the second from Jones Specialty Service Group at \$174,000. I have John Mastronardi coming in tomorrow so we can review these. We will update everyone once we figure out what we are doing. John Finch responded to Supervisor Grubham saying these bids are for two strippers and this (the \$174,000) is about the money we budgeted.

2. Resolution ratifying a resolution authorizing the Supervisor to sign the MS4 Municipal Compliance Certification (MCC) Form, in accordance with the attached form. (LCG)

Resolution.

3. Summer Schedule: (LCG)

Resolution combining the June 29, 2021 Work Session and the July 6, 2021 Town Board Meeting into one night to be held June 29, 2021.

Resolution combining the July 27, 2021 Work Session and the August 3, 2021 Town Board Meeting into one night to be held August 3, 2021.

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Resolution combining the August 31, 2021 Work Session and the September 7, 2021 Town Board Meeting into one night to be held September 7, 2021.

Resolutions.

- 4. Resolution cancelling the November 2, 2021 Town Board Meeting due to Election Day and rescheduling for Monday, November 1, 2021. (LCG)**

Resolution.

- 5. Resolution scheduling a Special Town Board Meeting for December 28, 2021, after the Work Session, for the purpose of auditing year end bills and any other business that may come before the Board. (LCG)**

Resolution.

- 6. Resolution hiring Terry Everett as Laborer to work in the Parks Department effective May 12, 2021 for 90 days at a rate of pay of \$12.82 per hour. (JAF)**

John Finch said we are looking to hire Terry Everett for a job at the Parks for 90 days starting May 12th. Mr. McKertich responded to Supervisor Grubham saying we don't have to abide by the State minimum wage we just have to follow the Federal minimum wage.

Resolution.

- 7. Discussion – Revised Highway Expenditure Sheets. (JAF)**

John Finch said I added a few more roads, we are looking to do the following: pave Roberts St. all the way down to Crescent Dr. at the intersection, pave Easy St. which is a short road off Daisy Lane, oil and stone Quilty Hill Rd., pave lower Quilty Hill Rd. which is basically a driveway, and oil and stone part of N. Sunset Dr. which is about 1,000 feet from the water tank to the very end. There are only two houses down there. We did receive additional CHIPS money this year and that is where this money is coming from to help pay for this. We got our full allotment plus we received extra and we were reimbursed from last year from the money they took from us. Councilman Diffendorf asked John Finch to explain the work to be done on Quilty Hill Rd. again. John Finch said Quilty Hill Rd. is the one that

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leads up to the Gun Club, we are going to do a double coat of oil and stone on that. From Foley Rd. all the way to the entrance of the Gun Club. We fixed the road up there, it was in bad shape. The water was running down the middle of the road instead of off the shoulder. So, we cut the shoulders down and did the ditches and put millings in there and then let it sit this winter. Now we are going to oil and stone it and it should be almost like blacktop again. Lower Quilty Hill Rd. is off Foley Rd. across from where you turn to go up Quilty Hill Rd. There is a left with a house right there. It doesn't go across the creek, it dead ends right after the house.

John Finch responded to Supervisor Grubham saying we made the turn around when you are going up Quilty Hill Rd before you get to the Gun Club. We go right to the guardrails, if you look at GIS we own into the Gun Club parking lot. We don't maintain that. We pick our plows up at the end of the guardrails after the sharp corner. We made that turnaround because if there is not a lot of snow I didn't want them ripping up the millings so I had the trucks turnaround there.

8. Discussion – Sale of the Kubota Mower sold on Auctions International. (JAF)

John Finch said the Parks Department sold a 2017 Kubota mower to the Water Department for \$5,000. That was based on the trade in value that Goodrich Implement gave us on the purchase of a new zero turn mower to replace the 2017 mower. The Water Department had a 2008 Kubota mower that we sold on an auction site for \$5,700. Its nine years older than the one we sold to the Water Department. Theoretically, the Water Department made \$700 on the deal and now have a mower that is nine years newer. I think the trade in value was well under the value for the 2017 mower. I think the \$5,700 should go back to the Parks Department. I think the 2017 mower should be worth \$10,000 based on the condition and hours compared to the 2008 mower. I'd like to see if we can put the money back into the Parks. Then it would be as if the Water Department had paid \$10,700 for the 2017 mower. John Finch responded to Supervisor Grubham saying that money would go back into the line item for equipment. I'll have to check with Jim Smith about how to move the money back. Supervisor Grubham

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said otherwise it will go back into the general fund. John Finch said the Parks Department needs the money.

9. Discussion – Emergency Repair of Booster Pump. (JAF)

John Finch said about a week and a half ago one of the motors burned out at the Stratmill Booster Station. There are two pumps up there that fill up the Highland Heights tank. One of them burned up and we got a price to fix it and repair the pump. The price is \$3,825. I'd like to get an emergency repair on that since we only have one pump operational. If everyone is in agreement I'd like to do it now so we can get it back here as soon as possible. Everyone was in agreement. Supervisor Grubham said we can ratify it next week.

Resolution.

10. Discussion – Resolution increasing Tyler Harpell's hourly rate \$.38 per hour after completing the Grade C Water Distribution Operator Certification Course, in accordance with the Policy Regarding Salary Increases for Advanced Training or Certification. (JAF)

John Finch said Tyler Harpell took his Grade C Water Distribution Operator Certification course and passed his exam on Friday (4/23/21). I'm requesting his salary be increased by \$.38 per hour due to the advanced training and certification.

Resolution.

11. Discussion – Resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Jeffrey Hawkes as Town Justice, in accordance with the attached resolution.

Supervisor Grubham said this is a standard thing we have to do periodically.

Resolution.

12. Discussion – Request from Tori Diffendorf to put up a tent on the soccer field near pavilion #3 at Veterans River Park and also wants to have liquor at the wedding/reception on June 12, 2021.

Supervisor Grubham said we have allowed this to happen once before. I discussed this with Mr. McKertich because I feel we need to have insurance and some other

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items to cover us if anything should happen. I do have the insurance certificate from the catering company that would be handling the liquor. We still need the State Liquor Authority License. If we have all the information by next week we can vote on it.

Resolution – if all paperwork has arrived.

13. Discussion – Resolution Accepting the Donation of Real Property Located at 15 Grange Hall Road and Dedicating Said Property as Parkland, in accordance with the attached resolution. (RHM)

Supervisor Grubham said there is a little piece of land between Grange Hall Road Park and a house that is currently up for sale. The owner of the house wants to donate that piece of land to the Town as parkland, it squares right up to the park property. I've talked to Mr. McKertich and we have everything together and will need a resolution to accept the donation of the property. It's not costing us anything to have it donated. The only thing we did have to do was have it surveyed. I think once we get the property there will be a little bit of clean up but not much, maybe some fencing.

Resolution.

14. Audit of Claims.